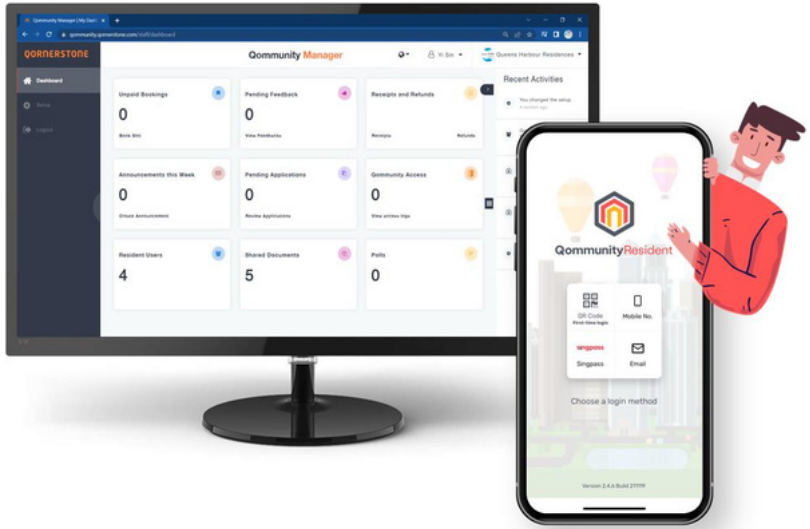
QORNERSTONE



Qommunity Manager

How to Create a Survey

Vers.2023.11

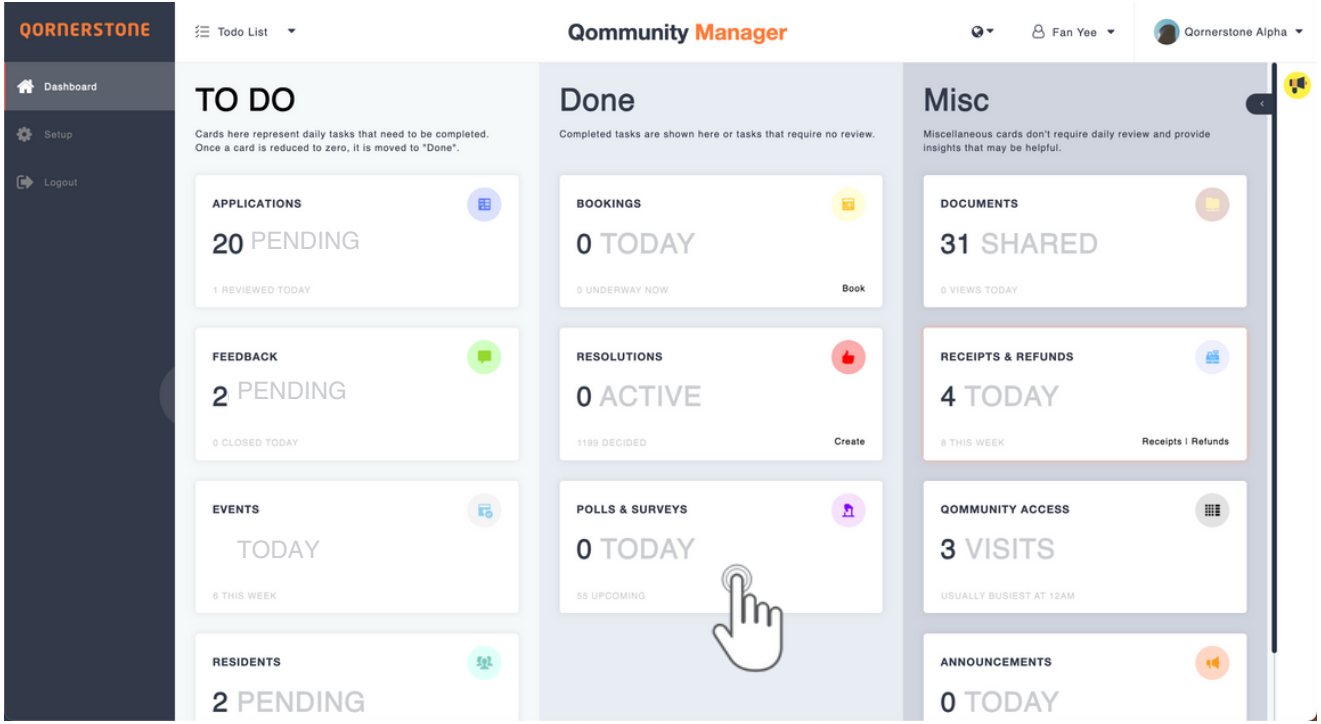
Creating Surveys Via Qommunity Manager

How to Create a Survey

Create a Survey on Qommunity Manager

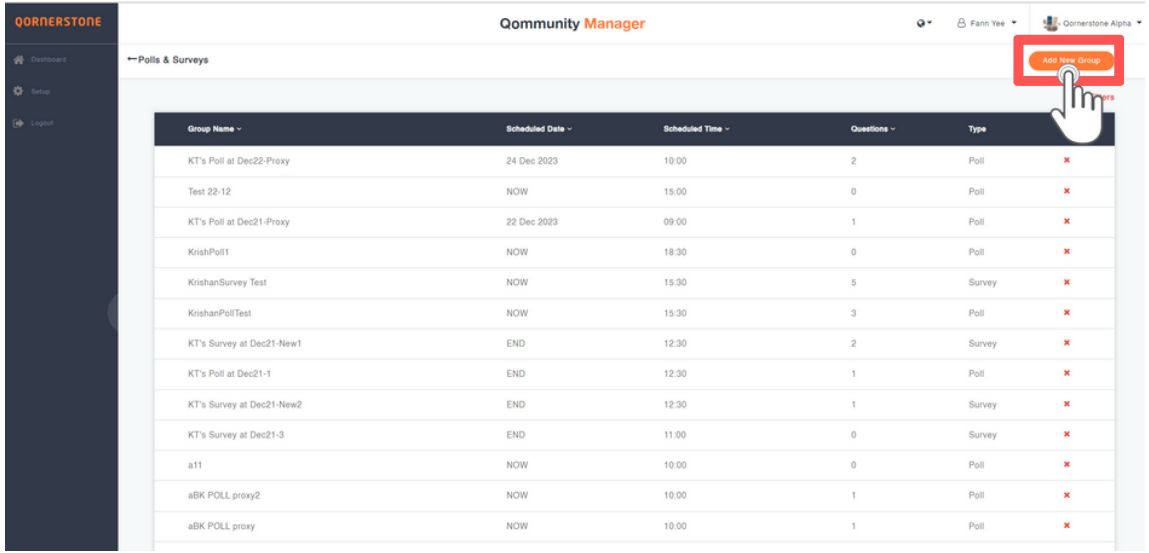
Create a Survey via Qommunity Manager

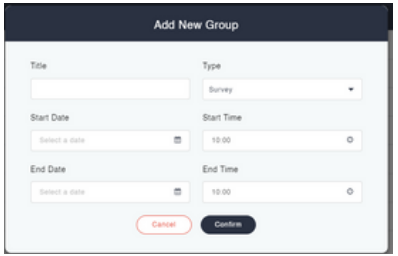
To create a Pass, click on **POLLS & SURVEY**

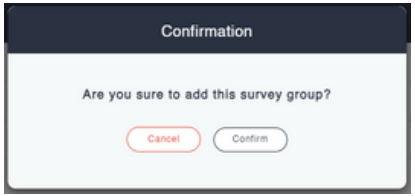


Create a Survey via Qommunity Manager

- Click on **Add New Group**.
- Fill in the Title, Type (Survey), Start Date/Time, End Date/Time and **Confirm**.

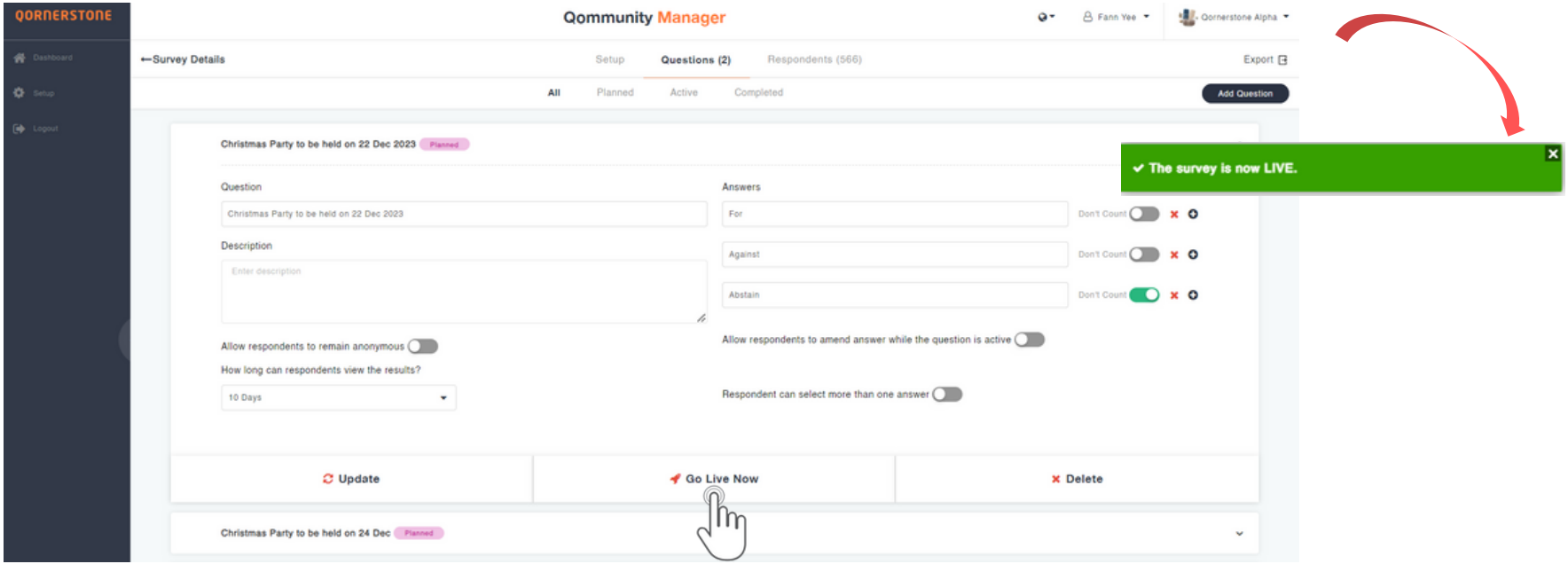


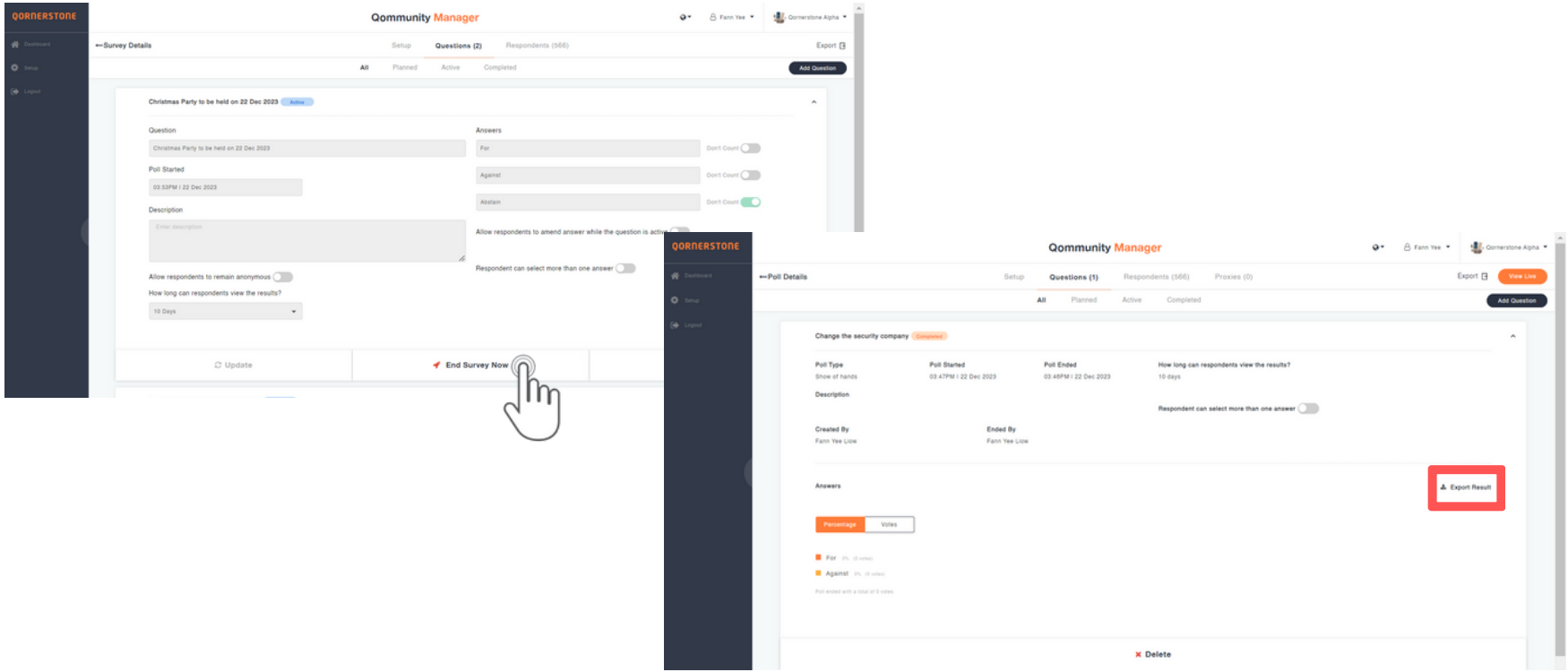




Create a Survey via Qommunity Manager

- Click on the **Questions** tab and **Add Question** to your Survey.
- Fill in the fields and click on Save once you have confirmed the details.
- Once you have confirmed all the questions and details of the poll, click on **Go Live Now**.



Exporting Survey Results via Qommunity Manager

You can click on **End Survey Now** to complete the Survey process and also, **Export Result**.